

IN THE OFFICE OF THE STATE ENGINEER  
OF THE STATE OF NEVADA  
**PROOF OF COMPLETION OF WORK - METER REQUIRED**

!Read the filing instructions on back of this form!

Comes now \_\_\_\_\_ (1), on behalf of the Permittee of record, known as \_\_\_\_\_ (2), who after being first duly sworn, deposes and says that at least \_\_\_\_\_ (3) has been expended in work performed or improvements made to develop water as set forth under the conditions of Permit No. \_\_\_\_\_

The description of the Point of Diversion of the above named permit is as follows:

I. Describe the well or diversion structure as per Item 4 in the instructions:

II. The measuring device must be described as per Item 5 in the instructions:

Please note: The Totalizing Meter Installation information must be filled out completely.

Meter Serial No.: \_\_\_\_\_ Date Installed: \_\_\_\_\_ # of digits \_\_\_\_\_  
month day year

Manufacturer and Model Number of Meter: \_\_\_\_\_ Analog/Digital \_\_\_\_\_

Is the meter installed per manufacturer's specifications:  Yes  No  Unknown

Meter Units:  Gallons  Acre-feet  Cubic Feet  Other: \_\_\_\_\_

Multiplier Factor:  None  x1000  x100  x10  x.01  x.001  Other: \_\_\_\_\_

Reading on date installed (if known): \_\_\_\_\_ Current meter reading: \_\_\_\_\_ Date: \_\_\_\_\_

Meter reading contact person:(6) \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

III. Please include any other information relevant to this proof: (7) (Ex.: monitoring plan)

The works of diversion were completed on or about \_\_\_\_\_ (8) (date). The point of diversion is located within the (9) \_\_\_\_\_ ¼ \_\_\_\_\_ ¼ of Section \_\_\_\_\_, Township \_\_\_\_\_, Range \_\_\_\_\_ E, MDB&M.

Well Driller or Diversion Works Construction Contractor \_\_\_\_\_ (10)

For underground source, attach copy of the well log. If possible, provide a well log number \_\_\_\_\_ (11)

If a 2-inch opening for measuring depth to water was required by the terms of the permit, has it been installed?  Yes  No

And, if possible, please provide the present static water level: \_\_\_\_\_ feet below land surface.

**Pursuant to NRS 53.045, I hereby certify, under penalty of perjury of the laws of the State of Nevada, that the foregoing is true and correct.**

Signed \_\_\_\_\_ (12)  
Permittee or Agent

Address \_\_\_\_\_  
Street Address or PO Box

\_\_\_\_\_  
City, State, ZIP Code

Phone \_\_\_\_\_  
Phone number is required

## FILING THE PROOF OF COMPLETION OF WORK - METER REQUIRED

1. Write in the name of the person signing the proof. If other than the permittee, give authority for signing. Name of representative MUST match exactly the name in signature block.
2. The proof represents a sworn statement as the person signing the proof confirms the veracity of the information provided therein. Attach additional sheets if necessary.
3. Indicate the approximate amount of money spent on the works to divert water.
4. **Important!** Describe the work performed and prior improvements made to develop the water allowed under the conditions of the permit. *Do not reference previously submitted proofs.*
  - (a). If this is an underground point of diversion (well), describe the diameter and depth of casing, the size, name and type of pump, and the name and size (hp) of motor installed.
  - (b). For a point of diversion on a stream, spring, lake, or other surface water source, fully describe the completed works used to divert or store water, e.g., dams, ditches, pipelines, pumping stations, etc., from the point of diversion to the place of use.
5. The following meter information is required: make, model, serial number, current reading and date of that reading. All meter information must be provided; if unknown, adequate photos must be submitted. If not submitted, proof may be subject to rejection. Please note if the meter is analog or digital. If analog, provide number of reels in notes.
6. Please provide a contact for person responsible for reading and submitting meter readings to State Engineer's Office.
7. If a monitoring plan is required per the terms of the permit, it must be submitted with the Proof of Completion or noted that it is already on file with the Division of Water Resources.
8. Indicate the approximate date the well or other diversion works were completed.
9. Describe the point of diversion by public land survey. This description must match the legal description of the permit.
10. Provide the name of the well driller, or diversion works construction contractor.
11. If applicable, attach a copy of the well log. If possible give the State Engineer's well log number.
12. Sign the form.

**Note: Do not leave any fields blank. If information is unknown, mark as unknown.**

### **FAILURE TO PROVIDE CORRECT AND COMPLETE ANSWERS TO THESE INQUIRIES CAN RESULT IN IMMEDIATE REJECTION OF YOUR PROOF!**

The Proof of Completion of Work must be filled out entirely, signed and received in the Office of the State Engineer, Nevada Division of Water Resources, 901 S. Stewart Street, Suite 2002, Carson City, Nevada 89701, together with the \$60.00 statutory filing fee on or before the due date on the permit and not later than 30 days from the date of any final notice received from this office. A separate proof must be submitted with the \$60.00 filing fee for each individual permit. If you have any questions, please call (775) 684-2800 or in Las Vegas (702) 486-2770, or visit our web page at:

<http://water.nv.gov>