

INST 6001 – Request to Investigate Alleged Violation for Form 6001

Please contact the Division at (775) 684-2800 M-F 8am to 5pm for any form related questions.

Use these instructions to complete the Request to Investigate Alleged Violation form. Provide as much information as possible about the alleged violation of the law concerning water in Nevada to help the Division of Water Resources (Division) with the investigation.

1. Who is the Alleged Violator(s):

1.1. First and last name of the Alleged Violator(s)

Print the full name of the person(s) responsible for the alleged violation.

1.2. Mailing address of the Alleged Violator(s)

To the best of your ability print the mailing address of the Alleged Violator(s). Without contact information for the Alleged Violator(s) the Division may not be able to contact the Alleged Violator(s) to be able to correct the alleged violation.

1.3. Telephone number(s) of the Alleged Violator(s) if it is available

Provide a telephone number if available. With a phone number the Division may be able to contact the Alleged Violator and get more information or correct the alleged violation.

2. If the Alleged Violator is not specific to a person or persons:

2.1. Name(s) of the entities contact representative.

Provide a contact representative if the Alleged Violator is not a specific person. If the Alleged Violator is not a specific person a contact representative is required to allow the Division to more readily communicate with the Alleged Violator to quickly remedy the alleged violation.

2.2. Title and position of the contact representative.

The title and position of the contact representative is required to properly address the representative.

3. Time of the alleged violation

3.1. Timeframe and Dates of alleged violation activity

Provide timeframes and dates of the alleged violation, doing so will allow the Division to properly investigate and observed the alleged violation.

4. Location of the alleged violation

4.1. Assessor's Parcel Number (APN) if available, of the location of the alleged violation

Provide the APN if available and known. A provided APN will allow the Division to find the location of the alleged violation if an address is not available or assigned. All Nevada counties have their Assessor's website for searching parcel information.

4.2. Street address of the location of the alleged violation.

Provide the address of the location of the alleged violation. A provided address will allow the Division to find the location of the alleged violation. In most instances, the address is reported on the County Assessor's information about a parcel.

4.3. Include the County where the alleged violation is occurring.

The county the alleged violation is occurring in is required, while APN are unique to a county, a parcel with the same APN may be used by other counties in the State of Nevada.

4.4. If possible, include Township, Range, Section, Quarter (PLSS) of the location of the alleged violation.

Provide the Township, Range, Section, Quarter (PLSS) if available. This information is sometimes listed on the County Assessor's parcel maps. Alternately, the Division's interactive water rights mapping application has a selectable Township and Range layer at <http://webgis.water.nv.gov/WaterRights>.

If none of the above are available, a set of GPS coordinates is another acceptable form of a location identifier. The Division needs, to the best of the notifier's ability, a concise description of the location of the alleged violation to investigate the request.

5. Check the appropriate box and fill in the blanks for the type of alleged violation that is occurring. This may include multiple activities not permissible under Nevada water law. Providing the type of alleged violation observed will help the Division to efficiently investigate the alleged violation. Use Page 2 of the form or attach additional sheets as necessary.

6. Page 2 of 2, Provide a description of the alleged violation

Include names of all possible people involved, their addresses phone numbers. Attach additional sheets for detailed descriptions, pictures, maps, drawings. Include GPS information, if available. The more information provided the better position the Division will have in investigating the alleged violation.

7. Provide your contact information unless you are submitting anonymously. Completion of this section is at the notifier's choice. The form may be submitted anonymously. If submitted anonymously the Division has no ability to contact you if the Division needs additional information or clarification of reported observations and concerns. Any provided contact information becomes a part of the public record. All public records are open to review by any members of the public.

Please mail or deliver the Request to Investigate Alleged Violation to:

Nevada Division of Water Resources
901 S. Stewart Street, Suite 2002
Carson City, Nevada 89701