

NEVADA DIVISION OF WATER RESOURCES

WELL DRILLER CONTINUING EDUCATION CREDIT PROGRAM OVERVIEW

CE Requirements

The following is a summary of the Nevada Continuing Education Program requirements in accordance with the Regulations for Water Well and Related Drilling (NAC 534 and NRS 534).

- Licensed well drillers must earn **eight (8)** continuing education credits (CEU) each year.
- Well drillers are responsible for submitting the necessary documentation for each course, workshop, etc., they have attended.
- All documentation will be submitted along with the renewal form by June 30th of each year.
- Licensed drillers must attend a workshop on Nevada Drilling Regulations at least once every **two (2)** years. Workshops that meet the requirement are given by Nevada Division of Water Resources (NDWR) personnel numerous times each year. **Failure to meet this requirement will result in the driller's license not being renewed.** Nevada will not accept any CEU's that are from classes on Regulations and Rules from any other state.
- Drillers and/or vendors can submit a completely filled out Request for a Program or Course Accreditation form (also called Course Approval form) to NDWR asking for approval of a workshop, seminar, etc., prior to renewal time. All workshops, classes, seminars, etc., must be approved by NDWR in order to earn CEU's when submitted at renewal time.

License Renewal Period

- Every year starting on May 15th, NDWR sends each licensed driller a Renewal Package. The package consists of the following forms:
 - Renewal Form
 - CEU Summary Sheet
 - Child Support Form
- Each licensed driller must complete all three forms completely. **Original signatures are required.** If Child Support Form shows that a driller is behind in their Child Support payments, NDWR will not renew the driller's license until legal documents are submitted to NDWR showing that the driller is in compliance with their Child Support payments.

- CEU Summary Sheet must be accompanied by documentation showing attendance (e.g. sign in sheet, CEU documentation form, vendor supplied certificate, course approval form from NDWR, etc.). NDWR retains copies of all courses that have been preapproved using the Course Approval form, but the driller is still required to provide all documentation at renewal time.
- **Failure to submit completed renewal package and proper documentation by June 30th will result in license not being renewed.**
- If renewal package was submitted but did not have enough CEU's (did not submit enough or NDWR did not approve all CEU's submitted), the driller will not have their license renewed until the number of CEU's that the driller is short are submitted (must be submitted within 90 days from end of renewal period).
- If renewal package was received after June 30th, the renewal package will be returned and the license will not be renewed. If a driller wants to renew their license (within a year after it expired) the following items must be submitted:
 - A completely filled out license application.
 - The \$100.00 application fee.
 - The required eight (8) CEU's with documentation.
- **If a drillers license is not renewed, the driller cannot drill in the State of Nevada.**
- A drillers license will be renewed if eight (8) CEU's or more are submitted during the renewal period and approved. If more than eight (8) CEU's are submitted, any CEU's over the required eight (8) CEU's, up to a maximum of four (4) CEU's, will be carried over to the next renewal period. The number of carry-over credits each driller has, will be posted on NDWR's web site after the renewal period is over.
- Licensed drillers are required to keep documentation proving compliance with CEU requirements for at least three years.

Special Conditions

- If a well driller is licensed for the first time and has their license issued six (6) months or less before the renewal period ends, the driller is not required to submit CEU's. Any CEU's that are submitted will be carried over (maximum of 4) to the next renewal period. The driller, however must still submit the completely filled out renewal package. In the body of the CEU Summary Sheet, write in the date that your license was issued. **Failure to submit the renewal package will result in license not being renewed.**

- A driller can file for an exemption from all or part of the required eight (8) CEU's, if the driller served in the United States Armed Forces for 120 days or more during the licensing period. If the driller had a physical disability, serious illness or other extenuating circumstance during the licensing period the driller may also be exempt from all or part of the required eight (8) CEU's. Documentation supporting the reason for the exemption must be submitted to NDWR. A completely filled out renewal package must be submitted at renewal time. If a renewal package is not submitted the driller's license will not be renewed.

Forms

All Forms are available, during the renewal period, on the NDWR website: water.nv.gov

For More Information

Drillers having questions regarding the Nevada Well Drillers Continuing Education program can contact Tom Gallagher, Hamilton Reed, Joseph DiTucci or Todd Alfrey at (775) 684-2800. Questions can also be faxed to the above individuals at (775) 684-2810 or mailed to Nevada Division of Water Resources, 901 S. Stewart St., Suite 2002, Carson City, NV 89701.